

# Government Polytechnic, Ahmedabad

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No. GPA

Date :

NO: GPA/EST/WORK ORDER/SEPTEMBER/2020/1454

Date: 21/09/2020

## Office order for Institute Work Distribution as per the TEIM w.e.f. 21/09/2020

આથી સંસ્થાની વિવિધ કામગીરી ના સરળ વહીવટ માટે નીચે જણાવેલ કામગીરી ના અગાઉના તમામ આદેશો રદ કરી તાત્કાલિક અસરથી અમલમાં આવે તે રીતે બીજા આદેશ ન થાય ત્યાં સુધી નીચે જણાવેલ અધિકારીશ્રી ને તેમની સામે દર્શાવેલ કામગીરી તેમની શૈક્ષણિક ફરજો ઉપરાંતની વધારાની કામગીરી બજાવવાની રહેશે.

1 Head: Human Resource (Faculty & Staff)				
		Convener	Members	
1.1	Administrative Officer	Shri M. N. Charel (HoD, EC)	Shri M. G. Dabhi (Head Clerk) Shri S. H. Thapa (Sr. Clerk) Ms. S. B. Ninama (Sr. Clerk) Smt P.N. Soni (Lab Assistant)	
1.2	Legal Matters	Shri U. N. Pattani (HoD, Civil)	Shri Shyam Varghese (HoD, Auto) Shri M. V. Dabhi (HoD, IC) Dr. S. H. Sundarani (HoD, Mechanical)	
1.3	Account Officer	Shri M. N. Charel (HoD, EC)	Shri H. P. Kanani (Applied Mechanics) Shri A. C. Chudasama (General) Shri A. B. Changela (Auto)	
1.4	R. T. I.	Dr. S. H. Sundarani (HoD, Mechanical)	Ms. N. L. Patel (Applied Mechanics)	
<b>COGENT/MIS, ETRP, Online Teaching Attendance Committee (MS Team)</b>				
1.5	1.5.1	Education Technology Resource Person (ETRP)	Shri Manish D. Patel (HoD, IT)	Mr. R G. Chauhan (IT)
	1.5.2	COGENT Portal – ID/ Password, MIS and daily attendance of online Teaching	Shri Manish D. Patel (HoD, IT)	Shri S. M. Vohra (IT)
	1.5.3	MS Team Online Teaching Committee	Shri H. J. Baldaniya (HoD, Computer)	Shri A. R.Thaker (Computer) Shri J. S. Shah (BME) Dr. A. K. Rathavi (General) Shri H. H. Morabia (Applied) Shri V.B. Patel (Auto) Smt V. B. Patel (Civil) Shri N. R. Merchant (EC) Ms A. D. Rana (Electrical) Shri N. B. Mehta (IC) Shri S. M. Vohra (IT) Shri S. J. Patel(Mech) Shri A. S. Amin(Plastic)

1.6	<b>Women Development Cell &amp; Internal Complaint (Harassment) Committee</b>		
1.6.1	Women Development Cell Women Grievance/ Internal Complaint Committee/ Sexual Harassment	Smt Mamta P. Patel (HoD, Electrical)	Smt Mamta C. Shah (HoD, General) Smt S. K. Raval (IC) Smt N. C. Pandya (Mechanical) Smt D. B. Lakhtariya (General) Smt V. J. Shah (Plastic) Ms N. L. Patel (Applied Mech)
1.7	<b>CAS, Quality Assurance, Disciplinary Committee (Staff) Grievance Redressal</b>		
1.7.1	CAS, Quality Assurance, API	Principal	All HoDs
1.7.2	Disciplinary Committee (Staff) Grievance Redressal	Principal	Shri N. N. Patel (Applied Mech) Shri R. B. Shah (EC) Shri M. B. Vanra (IC) Shri P. B. Dhumad (Mechanical) Shri B. B. Prajapati (Auto)
1.7.3	Physically Disabled Grievance Committee	Shri K. C. Bhatt (Applied Mechanics)	Dr. P. R. Shah (Mechanical) Shri P. P. Jani (Civil)
1.8	Training (Faculty/Staff)	Shri U. V. Buch (EC)	Shri T. K. Kandiya (Auto)
1.9	Non - Government Approvals	Shri M. N. Charel (HoD, EC)	Shri N. N. Patel (Applied Mech)
1.10	Student Feedback	Principal	All HoDs
1.11	Ombudsman Committee	Shri D. S. Dave (Retired Principal)	-----
1.12	HRMS Team	Shri M. G. Dabhi (Head Clerk)	Shri S. R. Jansari (Auto) Ms S. S. Malkan (BME) Shri A. K. Patel (Civil) Shri Y. N. Tank (Comp) Shri. P. J.PATEL (Electrical) Shri M. S. Dave (EC) Smt S. P. Garg (IT) Shri S. V. Gandhi (IC) Shri J. K. Patel (Mech) Shri D. B. Joshi (Plastic) Shri H. P. Kanani (Applied Mech) Shir. A. C. Chudasama (General)
1.13	HRA Approval Committee	Shri M. N. Charel (HoD, EC)	Shri M. G. Dabhi (Head Clerk)
<b>2 Head: Student Affairs</b>			
		<b>Convener</b>	<b>Members</b>
2.1	GTU Coordinator	Shri T. A. RAVAL (Plastic)	Shri B. J. Panchal (Plastic) Shri N. A. Raval (Auto) Shri N. G. Joshi (General) Shri M. R. Rathod (Clerk ) Shri R. D. Makwana (Lab Assistant)
2.2	Student Section	Shri B. J. Panchal (Plastic)	Shri T. A. Raval (Plastic) Shri J. C. Dave (General)
2.3	Student Scholarship	Smt J. R. Patel (Mechanical)	Shri J. B. Vasava (Auto) Ms. M. P. Solanki (BME) Smt V. B. Patel (Civil) Ms. C. B. Levua (Comp)



			Smt A. D. Rana (Electrical) Shri H. D. Panchal (EC) Shri R. G. Chauhan (IT) Ms. H. J. Dave (IC) Smt. V. J. Shah (Plastic)
2.4	<b>Gymkhana</b>	Shri N. N. Patel (Applied Mechanics)	Dr. A. K. Patel (Civil) Shri C. J. Shah (Mechanical) Smt. D. B. Lakhtariya (General)
2.5	<b>Alumni Association</b>	Principal	Shri M. V. Dabhi (HoD, IC) All HoDs
2.6	<b>NSS</b>	Smt Mamta P. Patel (HoD, Electrical)	Smt Mamta P. Patel (HoD, Electrical)
2.7	<b>NCC</b>	<b>Boys Unit</b> Shri P. M. Sharma (General)  <b>Girls Unit</b> Smt. D. B. Lakhtariya (General)	
2.8	<b>Anti Ragging Committee</b>	Shri N. N. Patel (Applied Mech)	Dr. P. M. Sharma (General) Smt B. K. Sharma (Comp) Smt F. M. Patel (Electrical) Shri H. P. Patel (IC) Shri R. G. Chauhan (IT) Shri P. B. Kansagra (Mechanical)
2.9	<b>Mentor International Student ICSR/IQAC</b>	Principal	No: GPA/EST/NBA/IQAC/2020/1453 Dated: 21/09/2020
2.10	<b>Admission &amp; Help Centre</b>		
	2.10.1	<b>ACPDC Help Centre</b>	Dr. P. M. Sharma (General)  Shri A. C. Chudasama (General) Dr. A. K. Rathavi (General) Shri P. J. Patel (Electrical) Shri S. V. Gandhi (IC)
	2.10.2	<b>RC Verification Team</b>	Shri J. P. Acharya (Computer)  Shri R. G. Chauhan (IT) Shri A. S. Patel (EC) Smt D. M. Patel (Applied Mech) Shri C. K. Bhavsar (Computer) Smt P. Y. Sharma (Electrical) Smt Z. D. Mehta (IC) Shri C. B. Patel (Civil) Shri T. K. Kandiya (Auto) Smt V. J. Shah (Plastic) Dr. D. G. Patel (General)
2.11	<b>Student Performance and Result Analysis</b>	Shri T. A. Raval (Plastic)	Shri K. J. Patel (Auto) Ms S. S. Malkan (BME) Shri P. P. Mehta (Civil) Shri C. K. Bhavsar (Comp) Ms. D. K. RAVAL (Electrical) Shri A. S. Patel (EC) Shri R. G. Chauhan (IT)

			Ms. Z. D. Mehta (IC) Dr. P. R. Shah (Mech) Shri T. A. Raval (Plastic) Shri K. C. Bhatt (Applied Mech) Dr. A. K. Rathavi (General)
2.12	AMIE	Shri Shyam Varghese (HoD, Auto)	Shri Shyam Varghese (HoD, Auto)
<b>3 Head: Store &amp; Purchase</b>			
3.1	Store Officer, New Items Govt./ Non-Govt., ST/AMTS & Tendering for Outsourcing		
		<b>Convener</b>	<b>Members</b>
3.1.1	Store Officer	Shri M. V. Dabhi (IC)	Shri A. G. Parikh (Auto) Shri C. J. Shah (Mechanical) Shri H. D. Panchal (EC)
3.1.2	New Item- Govt./ Non-Govt., ST/AMTS & Tendering for Outsourcing/ NAVI VIKASLAKSHI BABAT	Principal	Shri M. V. Dabhi (IC) Shri A. G. Parikh (Auto) Shri H. D. Panchal (EC)  All HoDs
3.2	Write-off Committee	IT Committee	Shri H. J. Baldaniya (HoD, Comp) Shri M. V. Dabhi (HoD, IC ) Shri Manish D. Patel (HoD, IT) Shri A. R. Chandegara (EC) Shri N. N. Patel (Applied Mech) Shri J. S. Shah (HoD, Bio-Medical)
		Non-IT Committee	Shri U. N. Pattani (HoD, Civil) Shri Shyam Varghese (HoD, Auto) Shri S. V. Doshi (HoD, Applied Mech.) Dr. S. H. Sundarani (HoD, Mechanical) Smt Mamta P. Patel (HoD, Electrical) Dr. G. D. Shah (HoD, Plastic) Smt Mamta C. Shah (HoD, General)
<b>4 Head: Academics</b>			
		<b>Convener</b>	<b>Members</b>
4.1	First year Co-ordination & Semester Exam Co-ordination	Smt Mamta C. Shah (HoD, General)	Shri N. A. Raval (Auto) Ms. H. B. Parmar (BME) Shri P. A. Ramani (Civil) Shri A. A. Rabari (Civil) Ms. K. K. Patel (Comp) Smt. A. M. Rathod (Electrical) Shri R. B. Shah (EC) Shri R. G. Chauhan (IT) Ms. S. K. Raval (IC) Ms. D. P. Bhadarka (Mech) Shri A. S. Amin (Plastic) Shri M. A. Pathan (Applied Mech) Smt. D. B. Makwana (Lect. Physics) Dr. D. G. Patel (Lect. Mathematics) Dr. A. K. Rathavi (Lect. Chemistry) Shri. A. R. Khan (Lect. English)



4.2	Institute Timetable Co-ordination/ Workload Calculation/Overload Committee	Smt Mamta C. Shah (HoD, General)	Shri T. K. Kandiya (Auto) Shri V. D. Parmar (BME) Shri B. M. Makwana (Civil) Shri J. P. Acharya (Comp) Shri H. R. Choksi (Electrical) Shri N R Merchant (EC) Shri S. M. Vohra (IT) Ms. D. M. Joshi (IC) Shri K. K. Surani (Mech) Shri A. S. Amin (Plastic) Shri M. A. Pathan (Applied Mech) Smt D. B. Makwana (General)
4.3	Institute information compilation committee including CTE follow up	Principal	Shri H. D. Panchal (EC) ALL HoDs, EST & Store
4.4	AICTE/ AISHE/ GTU Affiliation		
4.4.1	AICTE Affiliation	Shri N. R. Merchant (EC)	Shri H. P. Kanani (Applied Mechanics) Shri D. V. Dhanak (Auto) Ms. S. S. Malkan (BME) Shri H. H. Ahir (Civil) Shri A. R. Thaker (Comp) Smt. A. M. Rathod (Electrical) Shri N. R. Merchant (EC) Mr. S. M. Vohra (IT) Shri N. B. Mehta (IC) Shri C. J. Shah (Mech) Smt. N. C. Pandya (Mech) Shri A. S. Amin (Plastic) Shri H. P. Kanani (Applied Mech) Shri. N. G. Joshi (General)
4.4.2	GTU Affiliation	Shri T. A. Raval (Plastic)	All the members as per committee members of 4.4.1
4.4.3	AISHE/ MHRD	Shri H. P. Kanani (Applied Mechanics)	Shri H. P. Kanani (Applied Mechanics)
4.5	Academic Inspection, Institute Ranking/ NBA/ NIRF		
4.5.1	Academic Inspection	Shri Shyam Varghese (HoD, Auto)	All HoDs
4.5.2	NBA Central Team	Dr. A. K. Patel (Civil) Shri H. D. Panchal (EC)	Shri V. B. Patel (Auto) Dr. D. G. Patel (General) Shri S. M. Vohra (IT) Shri J. B. Vasava (Auto) Shri S. V. Gandhi (I.C.)
	Department Representative	Auto (02)	Shri V. B. Patel (Auto)
		Bio Medical (03)	Mr. J. S. Shah
		Civil (06)	Shri C. B. Patel
		Computer (07)	Shri J. P. Acharya
		Electrical (09)	Smt P. Y. Sharma
		EC (11)	Shri M. S. Dave
		IT (16)	Smt S. P. Garg
		IC (17)	Shri H. P. Patel

			Mechanical (19)	Smt. N. C. Pandya Shri C. J. Shah
			Plastic (23)	Shri. D. B. Joshi
			Applied Mechanics	Shri H. H. Morabia
			General	Shri J. C. Dave
	4.5.3	Institute Ranking/NIRF	Shri T. A. Raval(Plastic)	GTU Team
4.6	GTU IDP/UDP, CIC3/START-UP Innovation and design school/SSIP		Shri H. V. Thakkar (Mechanical)	Smt. M. R. Prajapati (EC) Shri U. P. Soni (IC)
	4.6.1	SSIP Student Mentor Committee	Shri H. V. Thakkar (Mechanical)	Shri V. H. Nandoliya (Auto) Shri V. D. Parmar (BME) Shri H. H. Ahir (Civil) Ms. D. M. Kanzariya (Comp) Smt F. M. Patel (Electrical) Shri S. M. Kataria (EC) Shri R. G. Chauhan (IT) Shri U. P. Soni (IC) Shri M. K. Thakarar (Plastic) Ms. D. M. Patel (Applied Mech) Shri. N. G. Joshi (General)
4.7	Centre of Excellence Initiate, Organize and Co-ordinate Expert and Guest Lectures of all Departments		Dr. S. H. Sundarani (HoD, Mechanical)	Shri H. T. Shah (Auto) Mr. V. D. Parmar (BME) Smt A. T. Jha (Civil) Shri V. N. Soni (Comp) Shri D. G. Parmar (Electrical) Shri J. A. Dhumale (EC) Shri M. V. Parekh (IT) Shri S. V. Gandhi (IC) Dr. P. R. Shah (Mech) Shri B. I. Oza (Plastic) Shri N. N. Patel (Applied Mech) Dr. P. M. Sharma (General)
<b>5 Head: Infrastructure &amp; Maintenance</b>				
			<b>Convener</b>	<b>Members</b>
5.1	Civil works and R&B (Civil) Liaison		Shri U. N. Pattani (HoD Civil)	Shri. H. H. Ahir (Civil) Shri S. C. Patel (Civil)
5.2	House Keeping		Shri N. N. Patel (Applied Mechanics)	Shri C. S. Patel (Civil) <u>Cleanliness of Girls Common Room &amp; Ladies Toilet</u> Smt. D. B. Lakhtaria (General) Smt. F. M. Patel (Electrical)
	5.2.1	Gardening	Shri S. H. Thapa (Sr. Clerk)	Shri R. N. Kalma
5.3	Electrical Maintenance, Billing, R & B (Elect) Liaison, Solar Plant			
	5.3.1	Electrical Maintenance, Billing	Smt. M. P. Patel (HoD Electrical)	Shri P. J. Patel (Electrical) Shri J. C. Patel (Electrical) Shri D. N. Bhavsar (Lab Assistant) Shri P. J. Barad (Lab Assistant)
	5.3.2	R&B (Elect) Liaison, Solar Plant	Smt. M. P. Patel (HoD Electrical)	Shri H. R. Choksi (Electrical) Shri J. C. Patel (Electrical)



5.4	<b>RO &amp; Water Cooler, AC Maintenance, Fire Extinguishers</b>		
5.4.1	RO, Water Cooler & Maintenance	Shri H. H. Ahir (Civil)	Shri A. A. Rabari (Civil)
5.4.2	FIRE Extinguishers (Fire & Safety)	Shri P. M. Bhatt ( Mechanical)	Shri P. M. Bhatt (Mechanical)
5.5	EPABX/ Telephone	Shri J. A. Dhumale (EC)	Shri J. A. Dhumale (EC)
5.6	CCTV Camera -Video Conferencing (with maintenance)	Shri H. J. Baldaniya (HoD, Computer)	Shri J. P. Acharya (Computer)
5.7	Security	Shri M. K. Thakarar ( Plastic)	Shri M. K. Thakarar ( Plastic)
5.8	CWAN/Internet Facility, BSNL lease line (with maintenance), NAMO Wi-Fi	Shri H.J.Baldaniya (HoD, Computer)	Mr. R. G. Chauhan (IT) Mr. M. V. Parekh (IT) Mr. R. T. Jambukiya (Comp) Mr. Y. N. Tank (Comp)
5.9	Institute Website/ KYC Updates	Shri H. J. Baldaniya (HoD, Computer)	Shri A. R. Thaker (Computer) Shri U. D. Shah (Computer) Ms. C. B. Leuva (Computer)
5.10	Swachha Bharat Abhiyan/ Unnat Bharat Abhiyan/ EBSB	Shri N. N. Patel (Applied Mechanics)	Shri A. D. Thakkar (Auto) Ms. M. P. Solanki (BME) Ms A. S. Nahar (Civil) Smt. M. M. Bhadarka (Comp) Shri J. C. Patel (Electrical) Smt M. P. Shah (EC) Mr. S. M. Vohra (IT) Ms. Z. D. Mehta (IC) Smt. J. R. Patel (Mech) Smt. V. J. Shah (Plastic) Ms. D. M. Patel (Applied Mech) Smt. D. B. Lakhatariya (General)

## 6 Head: Industry & Outreach

		Convener	Members
6.1	Placement Cell, Industry Linkage & MOU/CII	TPO: Shri U. V. Buch (EC)  ATPO: Shri T. K. Kandiya (Auto)	Shri N. B Mehta (IC) Dr. P.R. Shah (Mech) Shri H. B. Kapadia (Electrical) Shri B. I. Oza (Plastic) Shri D. V. Dhanak (Auto) Smt M. R. Prajapati (EC) Shri V. D. Parmar (BME) Shri H. H. Ahir (Civil) Shri V. N. Soni (Computer) Smt S. P. Garg (IT) Mr. M. A. Pathan (Applied Mech) Smt D. B. Lakhtariya (General)
6.2	e-Newsletter, Institute & Department Brochure, Media Coordinator (Photography and Videography)	Shri Shyam Varghese (HoD, Auto)	Dr. G. D. Shah (HoD, Plastic) Shri A. B. Changela (Auto) Shri J. S. Shah (BME) Shri B. M. Makwana (Civil) Shri R. T. Jambukia (Comp) Shri P. J. Patel (Electrical) Smt M. P. Shah (EC)

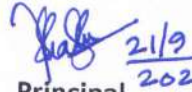
			Smt S. P. Garg (IT) Shri H. P. Patel (IC) Shri H. V. Thakkar (Mech) Shri N. N. Patel (Applied Mech) Smt. A. M. Juneja (General)
6.3	Professional Bodies & Student Chapters	Shri U. V. Buch ( EC)	Shri T. K. Kandiyā(Auto) Dr. P.R. Shah (Mech) Smt M. R. Prajapati (EC) Shri H. H. Ahir (Civil)
6.4	RUSA & other GOI Schemes		
6.4.1	RUSA	Shri N. B. Mehta (I.C.)	Shri N. B. Mehta (I.C.)
6.6	GKS/ Language Lab/ Skill Development/ Finishing School		
6.6.1	GKS	Smt A. M. Juneja (General)	Dr. D. G. Patel (General)
6.6.2	Language Lab	Ms. A. M. Juneja (General)	Mr. A. R. Khan (General)
6.6.3	Skill Development-PMKVY	Shri M. V. Dabhi (HoD, I.C.)	Shri M. V. Dabhi (HoD, I.C.)
6.6.4	Finishing School	Shri A. M. Patel (Mechanical)	Shri A. M. Patel (Mechanical)
<b>7 Head : Amenities</b>			
		<b>Convener</b>	<b>Members</b>
7.1	Library	Smt N. C. Pandya (Mechanical)	Smt N. C. Pandya (Mechanical)
7.2	Hostel Rector & Medical Facility		
7.2.1	Hostel Rector	Rector: Shri U. N. Pattani (Civil)	Warden: Shri P. B. Kansagara (Mechanical) Shri N. N. Patel (Applied Mechanics)  <u>Girls' Hostel</u> Smt. B. P. Pandya ( Warden) Ms. V. G. Gohel (EC)
7.2.2	Medical Facility	Dr. G. D. Shah ( HoD, Plastic)	Smt J. J. Soni (Auto) Ms. M. P. Solanki (BME) Shri B. P. Patel (Civil) Shri U. D. Shah (Comp) Shri H. R. Choksi (Electrical) Smt A. P. Patel (EC) Ms. M. A. Mishra (IT) Ms. J. A. Mishra (IC) Shri M. M. Hirani (Mech) Shri A. S. Amin (Plastic) Shri H. H. Morbia (Applied Mech) Smt. D. B. Makwana (General)
7.3	Canteen & Student Store Facility		
7.3.1	Canteen/ Mess	Shri M. S. Dave (E.C.)	Shri C. J. Shah (Mechanical) Smt D. B. Lakhtariya (General)
7.3.2	Student Store	Shri B. J. Panchal (Plastic)	Shri B. J. Panchal (Plastic) Shri J. C. Dave (General)



7.4	Centralized & ALL Department Computer Centers	Shri H. J. Baldaniya (HoD, Computer)	Shri J. P. Acharya (Computer) Ms. B. K. Sharma (Computer)
<b>8 Head: Activity</b>			
		<b>Convener</b>	<b>Members</b>
8.1	MYSY Committee	Shri B. I. Oza (Plastic)	Shri H.B. Charola (Auto) Ms. M. P. Solanki (BME) Shri P A. Ramani (Civil) Shri Y. N.Tank (Comp) Smt A. D. Rana (Electrical) Shri A. S. Patel (EC) Smt. N. K. Shah (IT) Ms. J. A. Mishra (IC) Ms. K. K. Sinha (Mech) Shri. A. S. Amin (Plastic) Ms. N. L. Patel(Applied Mech) Smt. D. B. Makwana (General)
8.2	CDTP	Shri H. P. Kanani ( Applied Mechanics)	Shri H. P. Kanani ( Applied Mechanics)
8.3	ST - SC Cell Committee	Shri U. N. Pattani (HoD, Civil)	Shri M. N. Charel (HoD, EC) Shri M. V. Dabhi (HoD, IC)
8.4	BISAG	Shri A. R. Chandegara ( EC)	Shri R. B. Shah (EC)
8.5	MAY	TPO Cell	
8.6	TEIM-TIIM		
	8.6.1	Institute Level Coordinator	Shri Shyam Varghese ( HoD, Auto)
			Shri M. N. Charel ( HoD, EC) Shri S. H. Thapa (Sr. Clerk)
			All HoDs
	8.6.2	Departmental Committee	All HoDs
			Academic Inspection Committee (AIC)
8.7	SCOPE	Ms. A. M. Juneja (General)	Mr. A. R. Khan (General)
8.8	MAS - SMAS	Shri Manish D. Patel ( HoD, IT)	Shri H. T. Shah (Auto) Ms. S. S. Malkan (BME) Smt. V. B. Patel (Civil) Smt. B. K. Sharma (Comp) Smt. P. Y. Sharma (Electrical) Smt J. A. Chauhan (EC) Smt P. B.s Thakur (IT) Shri S. V. Gandhi (IC) Shri S. J. Patel (Mech) Shri B. J. Panchal (Plastic) Smt N. L. Patel (Applied Mech) Shri A. R. Khan (General)
8.9	RTO License Committee	Shri D. V. Dhanak (Auto)	Shri H. B. Kapadiya (Electrical) Shri D. G. Parmar (Electrical) Shri. S. R. Jansari (Auto) Shri H. B. Charola (Auto) Shri H. J. Dave (IC) Shri D. N. Bhavsar (Instructor) Shri R. N. Charoliya (Lab Assistant)

8.10	Access Program, Sanskrit Teaching	Smt D. B. Lakhtariya (General)	Smt D. B. Lakhtariya (General)
8.11	SPPWD	Shri K. C. Bhatt ( Applied Mechanics)	Shri P. P. Jani (Civil)
8.12	IPR	SSIP Team	
8.13	Vidooshi Gargi Centre for Women Development	Smt D. B. Lakhtariya (General)	Smt D. B. Lakhtariya (General)
8.14	COVID-19 Coordinator	Shri A. G. Parikh (Auto)	Mr. B. B. Prajapati(Auto) Ms. M. P. Solanki(BME) Mr. A. A. Rabari (Civil) Mr. U. D. Shah(Comp) Ms. A. M. Rathod (Electrical) Ms. A. S. Patel (EC) Mr. R. Chauhan(IT) Ms. J. A. Mishra(IC) Shri K. K. Solanki (Mech) Shri B. I. Oza (Plastic) Mr. H. H. Morabiya (Applied Mech) Ms D. B. Makwana (General) Mr. M. R. Rathod (Clerk)

નોંધ: દરેક ખાતાના વડાશ્રીઓ/ઈ. ચા. વડાશ્રીઓ તથા કર્મચારી/અધીકારીશ્રીઓ એ ઉપરોક્ત કામગીરી ઉપરાંત જ્યારે સંસ્થામાં જરૂર જણાય ત્યારે આચાર્યશ્રી દ્વારા સોંપવામાં આવેલ વધારાની કામગીરી પણ કરવાની રહેશે..

  
 21/9  
 2020  
 Principal  
 Government Polytechnic,  
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“Work for the Nation”